

WNYRIC Advisory Council Meeting
March 19, 2010, 1:00-3:00 p.m.
Distance Learning Sites- E1B Education Campus,
E2-LoGuidice Room 2, GST Wildwood,
CA Windfall Center Special Ed Conference Room
ON Technology Center

Attendees:

Carol Barber (WNYRIC)	Rosanne Huffcut (WNYRIC)
Darleen Michalak (E1 BOCES)	Donald Ogilvie (E1 BOCES)
Dick Lydo (WNYRIC)	Jill Holbrook (WNYRIC)
Valerie Winegarden (WNYRIC)	Tom Nemmer (Hamburg CSD)
Natalie Haendiges (Grand Island CSD)	Barb Mocarski (WNYRIC)
Richard Nicol (Alfred-Almond CSD)	Chris Smith (Bath CSD)
Joseph Rumsey (Prattsburgh CSD)	Deb Wallace (Prattsburgh CSD)
Mike Graf (CA BOCES)	Mary Ann Buch (Niagara Wheatfield CSD)
Mickey Edwards (ON BOCES)	Maureen Taylor (WNYRIC)
Jane Fosberg (Falconer CSD)	John Brown (Cassadaga Valley CSD)
Jennifer Lilly (WNYRIC)	Clark Godshall (ON BOCES)
Jonathan Andrews (Starpont CSD)	Joseph DeCerbo (Bolivar Richburg CSD)
Jeffrey Matteson (Canisteo-Greenwood CSD)	

Advisory Council meeting was called to order at 1:00 p.m. by Rich Nicol.

1. Minutes approval from December 18, 2009 meeting- Jane Fosberg made the motion to accept minutes of the December 18, 2009 meeting; Joseph Rumsey seconded the motion. The minutes were approved unanimously.
2. Standards update- Jill reviewed the five (5) recommendations from the WNYRIC Standards Committee for Advisory Council action:
 - Motion 1: Ron LaVere made the motion to add a VoIP category on the Standards list.
 - Motion 2: Ron LaVere made the motion to add IdealStor disk backup on the Standards list. An amendment was made by Ron LaVere to original motion to list item as IdealStor Backup Appliance Hardware Solutions under the Server Back Up category on the Standards list.
 - Motion 3: Don Watkins made the motion to add WebNetwork-Stoneware under the Virtualization category with Private Cloud listed as a sub-category on the Standards list.
 - Motion 4: Steve Ludwig made a motion to add the wording "or newer" to comment section Infrastructure 3 (or newer) in category 7 Operating Systems, sub-category VMWare.
 - Motion 5: Ron LaVere made a motion to add Lexmark laser printers to the Printer category on the Standards list.Motion to approve the five (5) recommendations was motioned by Tom Nemmer and seconded by Mary Ann Buch. The motion carried unanimously.

3. 793 progress for 09-10 highlights:

Barb M. reviewed the following highlights:

- 1.03-Utilize and support teachers in use of multi user virtual environments-Quest Atlantis training was held in March for some districts and their local BOCES support Model School staff. This pilot of MUVE will take place through June. All Model Schools staff will be trained at a statewide meeting next Fall.
- 1.04-Work with district personnel to determine needs for additional technology tools-During the forum that was set up to review vendors response to Intervention RFP, the forum districts completed rubrics to evaluate the products. Accuity, NovaNet & AIMS Web were awarded the bid. AIMS Web and NovaNet have current contracts that will renew in July.

Rosanne Huffcut reviewed the following:

- 3.06-Developing processes for supporting teacher level reporting in the Data Warehouse. SED requirements and timelines are being finalized. The WNYRIC is participating in a pilot project with SED, other RICs and districts across the state.
- 4.03-Ongoing implementation of SIF agents to connect with student management systems has increased. There are 14 districts using the SIF agents for eSchoolData and PowerSchool. Mandarin is being tested with both eSchoolData and PowerSchool, SNAP Health system agent has been successfully tested with PowerSchool and eSchoolData. Currently testing of IEP Direct and Global Connect agents with eSchoolData and expecting to implement in March.

Dick L. reviewed the following:

- 8.04-The WNYRIC has negotiated better pricing for UPS maintenance coupons using a 3 tier pricing structure. Batteries are covered under the UPS coupons and these coupons can be purchased throughout the year. There is a detailed article in Winter Home Page.
- 8.05-A virtual desktop solution using Stoneware is currently being piloted in three districts. More information will be available once these pilots are completed.

Jill H. reviewed the following:

- 8.01-Canisteo Greenwood, Panama and Bolivar Richburg have been added to our VoIP shared service. Genesee Valley will be installing a CISCO hosted solution at the end of March. Friendship, Avoca, Grand Island and Depew are in the planning and designing stages.
- 11.04- The second data center is implemented with necessary server components to survive loss of 355 Harlem Road location. Virtual firewalls for WAN are also in place.

Mary Ann Buch inquired if a summary and description of DR plans from Erie 1 BOCES is available to districts that they can supply to auditors when they are asked about Disaster Recovery plans. Jill stated there is an updated summary document available.

Questions:

Clark G. asked for contact information for VoIP. Dale Anderson is the contact for any information needed on the VoIP service. He also wanted to know if a session of VoIP

could be done at the Superintendents summer workshop. Don Ogilvie stated that the summer program has already been planned. A separate hosted solutions session could be scheduled in the regions.

Mary Ann B. inquired about the status of an Inventory reconciliation system for districts. Rosanne stated that inventory reconciliation between the WNYRIC and six districts is currently being tested. Districts will be notified to provide an electronic file of their inventory records to begin the reconciliation process. Once a districts' inventory is reconciled, access to the online system will be provided along with documentation and training to keep records up to date and include location of the equipment. Under consideration for maintaining the online system include subsequent imports and/or a bar code scanning system and pricing of the product. Clark suggested looking into the NYSIR product.

4. Statewide RIC goals progress- Carol B. reviewed the handout that provided progress as of March, 2010:
 - Developing one answer sheet for NY state tests that can be scanned by all centers- Developed answer sheet for NYS state test for Geometry in January. In Spring 2010, French & Spanish Comprehensive, French & Spanish Proficiency and Integrated Algebra will be done with one designed answer sheet. There is no update at this time on the analysis of answer sheets that have erasures or changes made to them.
 - Supplement to the NYstart reports, reasonableness reports and total cohort are in progress and will continue to be added.
 - Projects are being defined for utilizing the RIC-to-RIC network. Testing to the NERIC region is being arranged.
 - Statewide access of broadband capacity continues to grow statewide. Less than 13% of all district buildings have less than 100 MBPS and 87% have 100 MBPS or greater. Don O. commented that most WNY school districts have broadband connectivity due to the assertiveness and developed planning by the WNYRIC.
 - Collaboration of extending the scope of Regional Information Center's services to USNY partners and municipalities continues. The WNYRIC has reviewed the Technology Plan of the Erie County Library Systems and plan to meet with the Director to discuss areas of common interest to achieve effectiveness and efficiencies.
5. Broadband contract status and tax resolution- Jill stated that all districts have signed broadband agreements for the next five years at a reduced cost. The agreement begins 7/1/10 and will expire 6/30/14. Carol said the no additional taxes will be levied to the broadband circuits to the districts under service code 650.840.88. Information regarding this will go out to districts soon. Resolution to circuits between buildings within a district is still under negotiation. Carol B. gave kudos to Jill, Mat Dziuba, Jim Fregelette and Dave Hoover for all their hard work on cost containment.
6. FICA update- Barb M. stated that a meeting was held in March. The group is working on joint ventures in regards to partnerships with staff development, statewide

contract negotiations, robust networks, online learning and best practices for professional development. Next full day meeting is scheduled for March 25, 2010.

7. Approval of 2010-2011 793 Plan- Carol gave broad overview of the 793 Plan for 2010-2011. It consists of all of the processes, customers, and how we communicate statewide and within the RICs. Section 8 lists systems supported across the state and a listing of how many products/systems that are supported by the WNYRIC. Carol and each Associate Director reviewed the handout of the WNYRIC strategic objectives which include technology integration, professional development best practices, implementation of information technology systems to increase the effectiveness and efficiencies of school district's operations, development of a role based data dashboard and graduation progress reports in data warehouse or student systems, online web tools used for both supporting applications and district to district collaboration, building and enhancement of technical infrastructure to support the needs of school districts, enhanced technical staff training, efficient energy solutions for schools, private cloud technologies, VoIP service enhancements, enhanced virtual/digital security, and continued Disaster Recovery/Business Continuity plans and procedures. Clark asked if biometric is addressed in the plan. Rosanne stated that Biometrics is addressed and part of the time & attendance systems with WinCap and Finance Manager. Don O. commented that in regards to cost saving initiatives in this plan, a baseline comparison of these savings should be recorded and shared. Clark Godshall made a motion to approve the 2010-2011 793 Plan and seconded by Jane Fosberg. The motion carried unanimously.
8. NYS Technology Plan approved (information only)-Carol advised that the NYS Technology Plan has been approved and is posted on the web site. The plan is updated monthly.
9. Misc:
Reminders:
 - Digital Wave-all day at the WNYRIC on March 26, 2010- "Innovating to Succeed"
 - Superintendents' Workshop- June 2-4, 2010 at Holiday Valley. Registration is now available and the topic this year is e-learning.
 - Innovative Teaching Conference- July 28, 2010-all levels of staff invited- at Holiday Valley

Motion to adjourn was made by Clark Godshall and seconded by Tom Nemmer.

Meeting adjourned at 2:14 p.m.

Respectfully submitted:
Valerie Winegarden